



## **PACT at Q3 Academy Langley** **Minutes of Meeting, Tuesday 2<sup>nd</sup> November 2021**

<b>Present:</b>	Sara Barton Trudi Blake Parv Hayer Peter Lee	Angela Purewal Lucy Cutler Mark Philpott	Ashlam Qureshi Seema Pabla Natalie Foster
<b>Apologies:</b>	Clare Hudson Gurda Mannav Nicky Beecher	Paola Easton Kully Atkar	Katy Shepherd Bev Murphy

*Action*

### **1. Opening from Chair**

Clare was called away to help with a school trip, so Angela took the meeting. Apologies from Clare and Paola from the committee.

### **2. Review Actions and approval of minutes from previous meetings**

Minutes from the previous meeting were agreed.

### **3. Financial Update**

Statement from Paola in her absence →

It was wonderful to be back in the building to run the PACT stall for Parents Eve 1 on 14th Oct. Many things have changed in the last 18 months including an increased student (and parent/carer) base.

It was also the first time that the present committee had been responsible for facilitating all aspects of running the stall. We were careful to not overstock on new items and be cautious about what was needed and appropriate along with clearing existing stock. We don't have a large storage space and didn't want excess stock taking up valuable space. This worked well with only small amounts of new stock remaining unsold.

We are aware that there are still several items (stationery and revision books) that will need to be repurchased and we are currently ensuring that the correct items are purchased in time for our next event.

We also trialed some point of sale technology to record the individual items sold which helps ensure we purchase the most requested/popular items.

Another area of change is the increased need to take digital payments. This proved very popular on the night accounting for a third of sales.

We also revived the popular raffle on the stall with prizes kindly donated by various people. This is always a great fundraiser as there is little to no financial outlay.

It was a very busy evening and our takings on the night came to £503.18.

Total PACT funds currently stand at £4426.35.

A big thank you to all those who were able to help staff the stall on the night - it was a fantastic team effort.

#### **4. Review Year 11 Books & agree final number for printing**

The books have been uploaded and feedback has been sought. Justine passed on some positive feedback. The book contains student pictures from Year 7 to 11. The printing will take about 2 weeks. Mr Lee asked Angela to liaise with his PA regarding final numbers and orders. Quoted for 175 books which should be enough. This cohort will have a hardback cover.

#### **5. Time to talk – Mr Lee**

Sandwell public health have issued new guidance on how to deal with covid. Q3 Langley already complies with 80% of the guidance.

Attendance nationally is 86% and school attendance is 97% which is still a drop from the norm.

Staff team are still working hard and no supply teachers have been used to cover staff.

Mrs Gaur the family liaison co-ordinator provided a leaflet of support services which will be uploaded with the minutes.

Updates to the building occurred over half term and the site is fully operational.

Covid jabs will be given out next week. The link has been sent to parents to give consent.

Ms Martin will be leaving at Christmas so we have a new lead for Business.

In the performance table measures Q3 Langley came out top in Sandwell. We still have double the entry figures for Ebacc subjects.

GCSEpod → top school in the country and currently Year 10 are beating Year 11 in videos watched.

Hegarty maths also shows students do work outside academy and have supportive families.

Lovely to have visitors in the academy from around the country.

Sodexo looking into the feasibility of trialling halal products on the menu from the Spring term.

Parent governor election process has started.

Weekly videos will return.

Open day and morning had over 1000 people through the door to see the school. Having 300 Year 7 students has been positive but is very different to 250 students which were in previous cohorts.

The merger is still being looked at by the regional schools commissioner.

#### **6. Christmas Fair – Update**

Event will be held in the Quisine and the old Sports Halls. For security purposes, the rest of the building will remain shut. We are assuming the entrance will be the main gate and Maty Road will also be closed.

Site staff will be available from 9am to 5pm.

In terms of suppliers:

#### Food

We have booked the James Mander again for the fast-food stall.

On the day PACT will sell Samosas and Pizzas

#### Inflatables

Inflatables have been booked. We have gone with a Duck and Jump Sweeper as hoping it will allow more people on at a time. For the younger children there is a Disco Bouncy Castle and we have also booked an inflatable basketball shooter. We're hoping to set up Wii Sports to host Mario Olympics but yet to confirm.

#### Stalls

We have had a total of 30 stalls express interest and have booked 17 in total of which 12 will also be provided a donation for the raffle. Total income generated so far is £330 which is in our bank account (with the exception of one stall).

Of the 17 stalls, 10 are selling gifts, we have 3 beauty (Body Shop, Body Glitter and Handmade Soaps). We have an Usborne representative, A Florist and 2 Jewellery Stalls. I also have 4 stalls I have yet to offer to.

#### Setup on the day

- We have 16 volunteers already but feel we will need more on the day
- We also plan to run the refreshments stall slightly differently this year

We also need something to put on the screens and sound system and there will be a Santa's grotto too.

There will be another meeting to sort out the final details of the Christmas fair so please do get in touch if you would like to help.

Lucy requested a PACT fundraising letter to ask for raffle prizes.

### **7. Any other Business**

We definitely need more help for the day of the Christmas fair so an appeal will go out about via FB and Twitter.

Certificate evening letters have been posted to all ex Year 11 students.

### **8. Date and time of next meeting**

Tuesday 11<sup>th</sup> Jan 2022

