

Register of Attendance Q3 MAT and Committee Board Meetings 2018/19

Meeting	Date	Attendance
QAT Board	October 2018	<p>Robert Quayle Trustee Chair Eric Payne Trustee & Vice Chair Caroline Badyal CEO David Pope Trustee Olivia Amartey Trustee Mr Will Foster Trustee Mr Annesley Wright Trustee</p> <p>Apols – Carol Hodgkins minute secretary</p> <p>In attendance: Gary Hargreaves Finance Director/ (Clerk to Governors) Peter Lee Head of School Mark Arnull Head of School Tracy Wootton Deputy Finance and Operations Director/notetaker</p>
	5 th December 2018	<p>Robert Quayle Trustee Chair Caroline Badyal CEO David Pope Trustee Mr Will Foster Trustee Mr Annesley Wright Trustee</p> <p>Apols - Carol Hodgkins minute secretary Olivia Amartey Trustee Eric Payne Trustee Vice Chair Peter Lee Head of School Langley</p> <p>In attendance – Gary Hargreaves Finance Director/ Clerk to Governors Mark Arnull Head of School Great Barr Tracy Wootton Deputy Finance and Operations Director/notetaker</p>
	4 th April 2019	<p>Robert Quayle Trustee Chair Eric Payne Trustee Vice Chair Caroline Badyal CEO David Pope Trustee Mr Annesley Wright Trustee Stephen Downes Trustee Jane Hughes Trustee</p> <p>Apols - Mr Will Foster Trustee (sabbatical) Olivia Amartey Trustee</p> <p>In attendance – Sharlene Attwood Director of Finance & operations/Clerk to Governors Carol Hodgkins Governors minute taker Mark Arnull Head of School Great Barr Peter Lee Head of School Langley Keziah Featherstone Head of School Tipton</p>

Meeting	Date	Attendance
	17 th July 2019	<p>Robert Quayle Trustee Chair Eric Payne Trustee Vice Chair Caroline Badyal CEO David Pope Trustee Mr Annesley Wright Trustee Stephen Downes Trustee Jane Hughes Trustee</p> <p>Apols - Mr Will Foster Trustee (sabbatical) Olivia Amartey Trustee</p> <p>In attendance – Sharlene Attwood Director of Finance & operations/Clerk to Governors Carol Hodgkins Governors minute taker Mark Arnall Head of School Great Barr Peter Lee Head of School Langley Keziah Featherstone Head of School Tipton</p>
AUDIT	November 2018	<p>Annesley Wright Trustee and Chair Will Foster Trustee Alan Fitzgerald Caroline Badyal CEO</p> <p>Apols – Eric Payne Trustee</p> <p>In attendance- Helen Drew Crowe Clark Whitehill Gary Hargreaves Finance Director and Clerk to Governors Carol Hodgkins Governor secretary/notetaker</p>
	4 th April 2019	<p>Annesley Wright Chair of Audit Committee and Trustee Caroline Badyal Chief Executive Officer Q3 Academy Trust Eric Payne Sponsor and Trustee</p> <p>Apologies: Will Foster Trustee - sabbatical</p> <p>In attendance: Sharlene Attwood Operations Finance Director/Clerk to Governors Carol Hodgkins Minute taker/secretary to Governors Robert Quayle Trustee Dave Pope Trustee (attending from 10:30am)</p>
	July 2019	<p>Caroline Badyal Chief Executive Officer Q3 Academy Trust Eric Payne Sponsor and Trustee (vice chair)</p>

Meeting	Date	Attendance
		<p>Apologies: Will Foster Trustee (Sabbatical) Annesley Wright Chair of Audit Committee and Trustee</p> <p>In attendance: Sharlene Attwood Director of Finance and Operations, Clerk to Governors Helen Drew (Accountant Crowe Croisier Carol Hodgkins Q3 Trust minute taker</p>
STAFFING	18 September 2018	<p>Dave Pope – Trustee and Chair Olivia Amartey vice chair Caroline Badyal Alan Fitzgerald</p> <p>Apols – none</p> <p>In attendance – Gary Hargreaves Carol Hodgkins Mark Arnull Peter Lee Elizabeth Yourell</p>
	November 2018	<p>Dave Pope – Trustee and Chair Caroline Badyal Alan Fitzgerald</p> <p>Apols – Olivia Amartey vice chair</p> <p>In attendance – Gary Hargreaves Carol Hodgkins Mark Arnull Peter Lee Elizabeth Yourell</p>
	29 th January 2019	<p>Alan Fitzgerald Trustee (Vice Chair of Staffing) Caroline Badyal (CBL) CEO of Q3 Academy Trust Olivia Amartey (OAY) Trustee (Vice Chair of Staffing)</p> <p>Apologies: Peter Lee Head of School Q3 Langley</p> <p>In attendance: Sharlene Attwood (SAD) Finance Director/Clerk to Governors Carol Hodgkins (CHS) Governors Secretary/Minute Facilitator</p>

Meeting	Date	Attendance
		Mark Arnall (MAL) Head of School Q3 Great Barr Keziah Featherstone (KFE) Head of School Q3 Tipton Elizabeth Yourell (EYL) HR Consultant
	3 rd April 2019	Dave Pope Trustee/Chair of Staffing Committee Eric Payne Trustee Annesley Wright Trustee Caroline Badyal CEO of Q3 Academy Trust Apologies: Olivia Amartey Trustee (Vice Chair of Staffing) Robert Quayle Trustee Resigned: Alan Fitzgerald Trustee (Vice Chair of Staffing) In attendance: Sharlene Attwood Finance Director/Clerk to Governors Carol Hodgkins Governors minute Facilitator Mark Arnall Head of School Q3 Great Barr Peter Lee Head of School Q3 Langley Keziah Featherstone Head of School Q3 Tipton Elizabeth Yourell HR Consultant
	21 st May 2019	Caroline Badyal CEO of Q3 Academy Trust Olivia Amartey Trustee (Vice Chair of Staffing) Eric Payne Trustee Annesley Wright Trustee Apologies: In attendance: Sharlene Attwood Director of Finance & Operations & Clerk to Governors Carol Hodgkins Governors Secretary/Minute Facilitator Mark Arnall Head of School Q3 Great Barr Peter Lee Head of School Q3 Langley Keziah Featherstone Head of School Q3 Tipton Elizabeth Yourell HR Consultant
	19 th June 2019	Caroline Badyal CEO of Q3 Academy Trust Olivia Amartey Trustee (Vice Chair of Staffing) Eric Payne Trustee/Sponsor /Vice chair Mr David Pope (DPE) Trustee Annesley Wright (AWT) Trustee Apologies: Peter Lee Head of School Q3 Langley Carol Hodgkins (CHS) Governors Secretary/Minute Facilitator

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TRADING	11 th July	Caroline Badyal Director Robert Quayle David Pope (chair) Alan Fitzgerald Apols – Eric Payne Director & Chair of Trading Annesley Wright In attendance Gary Hargreaves Company Secretary Heather Deson-May Carol Hodgkins Tracy Wootton																																					
	20 th November 2018	Annesley Wright Caroline Badyal Director David Pope (chair) Alan Fitzgerald Apols – Eric Payne Director & Chair of Trading In attendance Gary Hargreaves Company Secretary Heather Deson-May Carol Hodgkins																																					
	3 rd April 2019	<table border="0"> <tr> <td>Mr Eric Payne</td> <td>(EPE)</td> <td>Director</td> </tr> <tr> <td>Mrs Caroline Badyal</td> <td>(CBL)</td> <td>Director</td> </tr> <tr> <td>Mr Annesley Wright</td> <td>(AWT)</td> <td>Alternate</td> </tr> <tr> <td>Director</td> <td></td> <td></td> </tr> <tr> <td colspan="3"> <u>Apologies</u></td> </tr> <tr> <td colspan="3"><u>In attendance</u></td> </tr> <tr> <td>Mrs Sharlene Attwood</td> <td>(SAT)</td> <td>Company</td> </tr> <tr> <td>Secretary</td> <td></td> <td></td> </tr> <tr> <td>Mrs Heather May</td> <td>(HMY)</td> <td>Letting</td> </tr> <tr> <td>administrator</td> <td></td> <td></td> </tr> <tr> <td>Mrs C Hodgkins</td> <td>(CHS)</td> <td>Governors'</td> </tr> <tr> <td>Minute secretary</td> <td></td> <td></td> </tr> </table>		Mr Eric Payne	(EPE)	Director	Mrs Caroline Badyal	(CBL)	Director	Mr Annesley Wright	(AWT)	Alternate	Director			 <u>Apologies</u>			<u>In attendance</u>			Mrs Sharlene Attwood	(SAT)	Company	Secretary			Mrs Heather May	(HMY)	Letting	administrator			Mrs C Hodgkins	(CHS)	Governors'	Minute secretary		
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	July 2019	Mr Eric Payne (EPE) Mrs Caroline Badyal (CBL) <u>Apologies</u> Mr Annesley Wright (AWT) Director <u>In attendance</u> Mrs Sharlene Attwood (SAT) Finance and Operations Mrs C Hodgkins (CHS) secretary	Director (Chair) Director Alternate Director of Company Secretary and Clerk to Governors Minute
Great Barr LGB	2 October 2018	Olivia Amartey Governor Chair Eric Payne Governor vice chair Caroline Badyal Ex officio governor & CEO David Lomax Governor Linda Sewell Parent Governor Chris Pritchard Parent Governor Mark Arnall Ex officio governor & Head of School Apols Will Foster Governor Rev Martin Rutter Governor In attendance Gary Hargreaves /ClerkEx officio governor/Finance Director Carol Hodgkins Secretary to Governors Adam Sack AVP Great Barr	
	20 th November 2018	David Lomax (DLX) Caroline Badyal (CBL) Chris Pritchard (CPD) Rev Martin Rutter (MRR)	Governor (Elected Chair) Principal of Q3 Academy Parent Governor Governor Apologies: Olivia Amartey (OAY) Governor (Chair of Great Barr LGB) Linda Sewell (LSL) Parent Governor Eric Payne (EPE) Governor In attendance: Gary Hargreaves (GHS) Finance Director and Clerk to Governors Carol Hodgkins (CHS) Secretary to Governors

Meeting	Date	Attendance
		<p>Chris Pritchard (CPD) Parent Governor Apologies: Linda Sewell (LSL) Parent Governor Rev Martin Rutter (MRR) Governor</p> <p>In attendance: Sharlene Attwood (SAT) Director of Finance and Operations & Clerk to Governors Carol Hodgkins (CHS) Secretary to Governors Mark Arnull (MAL) Head of School Great Barr</p>
	9 th July 2019	<p>Present: Olivia Amartey (OAY) Governor (Chair) Eric Payne (EPE) Governor (vice-chair) Caroline Badyal (CBL) Principal of Q3 Academy David Lomax (DLX) Governor Chris Pritchard (CPD) Parent Governor Rev Martin Rutter (MRR) Governor Linda Sewell (LSL) Parent Governor</p> <p>Apologies:</p> <p>In attendance: Sharlene Attwood (SAT) Director of Finance and Operations Clerk to Governors Carol Hodgkins (CHS) Secretary to Governors Mark Arnull (MAL) Head of School Great Barr</p>
Langley LGB	11 th October 2018	<p>Dave Pope Governor and Chair Caroline Badyal CEO Paul Cliff Governor Stephen Knight James Forrester Michael Idowu David Mee Gerry Denson</p> <p>Apologies – none Not in attendance – Amolak Dhariwal</p> <p>In attendance Gary Hargreaves Finance Director Carol Hodgkins secretary to governors and notetaker Peter Lee Head of School</p>
	22 nd November 2018	<p>Present: Dave Pope (DPE) Governor (Chair of Langley LGB) Caroline Badyal (CBL) Principal of Q3 Academy Paul Cliff (PCF) Governor Amolak Dhaliwal (ADL) Governor James Forrester (JFR) Parent Governor</p>

Meeting	Date	Attendance
		<p>Michael Idowu (MIW) Governor Stephen Knight (SKT) Governor</p> <p>Apologies: Gerry Denston (GDN) Governor (Vice Chair of Governors) David Mee (DME) Governor</p> <p>In attendance: Gary Hargreaves(GHS) Finance Director & Clerk to Governors Carol Hodgkins (CHS) Governors Secretary/Minute Facilitator Peter Lee (PLE) Head of School Langley</p>
Trading	20 th November 2018	<p>Dave Pope Annesley Wright Caroline Badyal</p> <p>In attendance Gary Hargreaves Carol Hodgkins</p>
Audit	20 th November 2018	<p>Annesley Wright Caroline Badyal Alan Forrester</p> <p>In attendance Gary Hargreaves Helen Drew Carol Hodgkins</p>
Great Barr LGB	20 th November 2018	<p>Annesley Wright Dave Lomax Christopher Pritchard Alan Forrester Caroline Badyal</p> <p>In attendance:- Gary Hargreaves Mark Arnull Carol Hodgkins</p>
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	7 th February 2019	<table border="0"> <tr> <td>Dave Pope</td> <td>Governor (Chair of Langley LGB)</td> </tr> <tr> <td>Caroline Badyal</td> <td>Chief Executive Q3 Academy Trust</td> </tr> <tr> <td>Paul Cliff</td> <td>Governor</td> </tr> <tr> <td>Gerry Denston</td> <td>Governor (Vice Chair of Governors)</td> </tr> <tr> <td>James Forrester</td> <td>Parent Governor</td> </tr> <tr> <td>Michael Idowu</td> <td>Governor</td> </tr> <tr> <td>Stephen Knight</td> <td>Governor</td> </tr> <tr> <td>David Mee</td> <td>Governor</td> </tr> <tr> <td colspan="2">Apologies:</td> </tr> <tr> <td colspan="2">Not in attendance:</td> </tr> <tr> <td>Amolak Dhariwal</td> <td>Governor</td> </tr> <tr> <td colspan="2">In attendance:</td> </tr> <tr> <td>Sharlene Attwood</td> <td>Finance and Operations Director/Clerk to Governors</td> </tr> <tr> <td>Carol Hodgkins</td> <td>Governors Minute Facilitator</td> </tr> <tr> <td>Peter Lee</td> <td>Head of School Langley</td> </tr> <tr> <td>Stephen Downes</td> <td>Possible Trustee Q3 Academy Trust</td> </tr> </table>		Dave Pope	Governor (Chair of Langley LGB)	Caroline Badyal	Chief Executive Q3 Academy Trust	Paul Cliff	Governor	Gerry Denston	Governor (Vice Chair of Governors)	James Forrester	Parent Governor	Michael Idowu	Governor	Stephen Knight	Governor	David Mee	Governor	Apologies:		Not in attendance:		Amolak Dhariwal	Governor	In attendance:		Sharlene Attwood	Finance and Operations Director/Clerk to Governors	Carol Hodgkins	Governors Minute Facilitator	Peter Lee	Head of School Langley	Stephen Downes	Possible Trustee Q3 Academy Trust
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	23 rd May 2019	<table border="0"> <tr> <td>Dave Pope (DPE)</td> <td>Governor (Chair of Langley LGB)</td> </tr> <tr> <td>Caroline Badyal (CBL)</td> <td>CEO of Q3 Multi Academy Trust</td> </tr> </table>		Dave Pope (DPE)	Governor (Chair of Langley LGB)	Caroline Badyal (CBL)	CEO of Q3 Multi Academy Trust																												
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	11 July 2019	<p>Present: Dave Pope (DPE) Governor (Chair of Langley LGB) Caroline Badyal (CBL) CEO of Q3 Multi Academy Trust Paul Cliff (PCF) Governor Gerry Denston (GDN) Governor (Vice Chair of Governors) James Forrester (JFR) Parent Governor Michael Idowu (MIU) Governor Stephen Knight (SKT) Governor Amandeep Singh (ASH) Governor</p> <p>Apologies: David Mee (DME) Governor</p> <p>Not in attendance: Amolak Dhariwal (ADL) Governor</p> <p>In attendance: Sharlene Attwood (SAT) Director of Finance and Operations & Clerk to Governors Carol Hodgkins (CHS) Governors Minute Facilitator Peter Lee (PLE) Head of School Q3 Langley</p>
Tipton LGB	28 th November 2018	Annesley Wright Peter Burke Surrinder Singh Caroline Badyal

Meeting	Date	Attendance	
		<p>Apologies Alan Fitzgerald Graham Oakley-Kyte Gary Hargreaves</p> <p>Not in attendance Kesiah Lewis</p> <p>In attendance Carol Hodgkins Melissa Heise</p>	
	27 th March 2019	<p>Annesley Wright Governor (Chair of Tipton LGB Caroline Badyal (CBL) CEO of Q3 Academy Trust Keshia Lewis (KLS) Governor Surrinder Singh (SSH) Governor</p> <p>Apologies: Alan Fitzgerald (AFD) Governor Peter Burke (PBE) Governor</p> <p>Not in attendance: Graham Oakley-Kyte (GKE)Governor Will Foster (WFR)Governor</p> <p>In attendance: Sharlene Attwood (SAT) Director of Finance and Ops & Clerk Carol Hodgkins (CHS) Governors Minute Facilitator Kezia Featherstone (KFE) Head of School Q3 Tipton</p>	
	23 rd May 20189	<p>Present: Annesley Wright (AWT) Governor (Chair of Tipton LGB)Caroline Badyal (CBL) CEO of Q3 Academy Trust Peter Burke (PBE) Governor Keshia Lewis (KLS) Governor Surrinder Singh (SSH) Governor Apologies: none</p> <p>Not in attendance: Sharlene Attwood (SAT) Director of Finance and Operations & Clerk to Governors Carol Hodgkins (CHS) Governors Minute Facilitator Kezia Featherstone (KFE) Head of School Q3 Tipton Jess Moody (JMY) New Governor</p>	
	11 th July 2019	<p>Present: Caroline Badyal (CBL) CEO of Q3 Academy Trust Peter Burke (PBE) Governor (Vice Chair)</p>	

Meeting	Date	Attendance
		<p>Dave Pope (DPE) Q3 Langley Chair of Governors & Trustee</p> <p>Apologies: Annesley Wright (AWT) Governor (Chair of Tipton LGB) Keshia Lewis (KLS) Governor Surrinder Singh (SSH) Governor</p> <p>Not in attendance:</p> <p>In attendance: Sharlene Attwood (SAT) Director of Finance & Operations & Clerk to Governors Carol Hodgkins (CHS) Governors Minute Facilitator Kezia Festherstone (KFE) Head of School Q3 Tipton</p>