Friday 12th November 2021

## Q3 Academy Library



Dear Parents/Carers,

We are delighted to inform you that, as of the beginning of Cycle Two, Q3 Academy Langley will be opening its library. The library space, which has been stocked with thousands of books, will be used in AM Tutor, where, on a rotational basis, students will spend each morning's Tutor Time surrounded by the resources in the library, and able to withdraw them.

In addition, students will be able to attend the library after the Academy day, for the following times:

<u>Dαγ</u>	<u>Times</u>
Monday	15:00 – 16:00
Tuesday	15:00 – 16:30*
Wednesday	15:00 - 16:30*
Thursday	15:00 – 16:00
Friday	15:00 – 16:00

<sup>\*</sup>Library will be open later on these days due to KS4 Additional Core.

Students will be able to withdraw books from the library, which will need to be returned no later than two weeks after they have been withdrawn; books can be renewed up to three times. If students do not return books, they will be reminded via email, before calls to parents/carers are made.

In order to ensure that the library space is used as it is intended (as a quiet space for reading or work), students must present a Learning Diary, signed with parental permission to use the library on a given day. Staff monitoring the space will keep a record of students in the library – they must remain in the library space until 16:00/16:30 (depending on days).

We hope that you can see how exciting an opportunity it is to have a library in the Academy – we are thrilled to be able to offer this opportunity to our students, and look forward to it becoming an even more prominent space for students in the future.

Should you have any questions or queries, please contact Mr. Dawes, Assistant Vice Principal – A.Dawes@q3langley.org.uk.

Yours Faithfully,

Mr. A Dawes

Assistant Vice Principal

A.Dawes@q3langley.org.uk

Chief Executive: Mr. Andrew Martin, BA Hons, MA Ed

Head of School: Mr. Peter Lee M.Ed, BA (Hons), PGCE, NPQH

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