

REF: PLE/RRN/FL  
Thursday 26<sup>th</sup> May 2022



**Family Lunch – ParentPay**

Dear Parent/Carer,

As you are no doubt aware, last academic year we saw many ParentPay accounts fall into arrears. Therefore, the decision (in full consultation with the Governing Body) was made to insist that Family Lunch is paid a half term in advance, to ensure that no student is in debt, which might lead them to be separated from their cohort at Family Lunch.

I would like to take this opportunity to thank all parents and carers who have consistently kept their ParentPay accounts in credit during the last academic year, and those who have made payments on time. **The payment for the sixth and final half term is due by Friday 24<sup>th</sup> June – see details below:**

Period	From	To	Number of days	Per meal (£)	Total cost (£)	Payment due date
Summer 2	06/06/22	22/07/22	35	2.30	80.50	24/06/22

Please log on to your ParentPay account, with the details provided, to make the payment. Once the payment has been made on the account, the money then needs to be allocated to Family Lunch. Please note that if accounts are in debt, we reserve the right to restrict students' access to extra-curricular sessions and/or trips, until accounts are brought back to balance. If you require any assistance, or have any further queries, please contact the Academy, where your child's PLD or Mr. Rahman, will be happy to speak with you.

Yours Faithfully,

A handwritten signature in black ink, appearing to read 'P.J.' followed by a stylized flourish.

**Mr. Peter Lee**  
**Head of School**

Chief Executive: Mr. Andrew Martin, BA Hons, MA Ed

Head of School: Mr. Peter Lee M.Ed, BA (Hons), PGCE, NPQH

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Q3 – Quaerere | 'To seek for that which is Good, that which is Right, that which is True.'



School of  
**CHARACTER**

